

Monthly 2017-2018

JULY				
MON	TUES	WED	THUR	FRI
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

AUGUST				
MON	TUES	WED	THUR	FRI
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

SEPTEMBER				
MON	TUES	WED	THUR	FRI
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

OCTOBER				
MON	TUES	WED	THUR	FRI
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

NOVEMBER				
MON	TUES	WED	THUR	FRI
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

DECEMBER				
MON	TUES	WED	THUR	FRI
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

JANUARY				
MON	TUES	WED	THUR	FRI
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	26	24	25	26
29	30	31		

FEBRUARY				
MON	TUES	WED	THUR	FRI
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28		

MARCH				
MON	TUES	WED	THUR	FRI
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

APRIL				
MON	TUES	WED	THUR	FRI
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

MAY				
MON	TUES	WED	THUR	FRI
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

JUNE				
MON	TUES	WED	THUR	FRI
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

THIS PAY SCHEDULE IS TO BE USED FOR ALL SALARIED EMPLOYEES

PAY PERIODS INCLUDE THE 16TH OF ONE MONTH TO THE 15TH OF THE NEXT MONTH

EXTRA PAY INFORMATION SHOULD BE RECEIVED AT THE BUSINESS OFFICE NO LATER THAN THE MORNING OF THE 15TH TO BE INCLUDED ON PAYROLL FOR THAT MONTH.

CONTACTS: PAYROLL, DEDUCTIONS, OR INSURANCE QUESTIONS - **CYNTHIA CARTER**

SICK LEAVE, ABSENCE FROM DUTY - **JONI LEE** 903-693-3806

VACATION - **JEAN THOMAS** 903-693-3806



ADDRESS, NAME OR PHONE NUMBER CHANGES - 903-693-3806